**Holy Trinity, Attleborough Standing Order Mandate – give this form to your bank or use it to fill in your online standing order form.**

To my bank: … ……………………………………………………………………………………………………….

Bank address: ……………………………………………………………………………………………………….

Post Code: …………………………………………………………..

Name of my account:

My account number: Sort Code:

Please pay by banker's standing order, cancelling any previous instructions regarding this payee:

To (Bank)

Attleborough Parochial Church Council

HSBC, 3A Queen’s Rd, Nuneaton, CV11 5JL.

Sort code: 40-35-20

Account no.: 10116793

**Payment Reference** (usually your name, so we can identify the payment):

Amount (Figures): £

Amount (Words):

Date of First Payment: / / and then monthly until further notice.

**I hereby authorise you to set up this standing order payment on my account:**

Signed: Date:

Name (Block Capitals):

Address:

Telephone:

Please also fill in a Gift Aid form if you pay UK tax.

**If you set this up online please enter your name where it asks for a reference.**

**Charity Gift Aid Declaration – Multiple donations**

**Please give this form to the church**

**Boost your donation by 25p of Gift Aid for every £1 you donate**

Gift Aid is reclaimed by the charity from the tax you pay for the current tax year. Your address is needed to identify you as a current UK taxpayer.

**In order to Gift Aid your donation you must tick the box below:**

I want to Gift Aid my donation of £\_\_\_\_\_\_\_\_\_\_\_\_\_\_ and any donations I make in the future or have made in the past 4 years to:

**Name of Charity: Holy Trinity, Attleborough**

**Donor Reference \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (Usually your name)**

I am a UK taxpayer and understand that if I pay less Income Tax and/or Capital Gains Tax than the amount of Gift Aid claimed on all my donations in that tax year it is my responsibility to pay any difference.

**My Details**

Title \_\_\_\_\_\_\_\_\_\_\_\_\_\_First name or initial(s) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Surname \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Full Home address \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Postcode \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Please notify the church if you:**

* want to cancel this declaration
* change your name or home address
* no longer pay sufficient tax on your income and/or capital gains

If you pay Income Tax at the higher or additional rate and want to receive the additional tax relief due to you, you must include all your Gift Aid donations on your Self-Assessment tax return or ask HM Revenue and Customs to adjust your tax code.